



## **Master Teaching Artist Request for Proposals (RFP) – Summer 2020**

Young Audiences seeks innovative curriculum proposals from teaching artists who wish to participate in the Summer 2020 ArtWorks program. ArtWorks is a multi-disciplinary arts-based job training program for potential young Apprentices ages 14-18 in Western New York. ArtWorks will provide instruction in the arts while helping Youth Apprentices develop workplace skills and gain knowledge in post-secondary options. Through ArtWorks, Youth Apprentices create art, learn how to work cooperatively, professionally, and responsibly while earning a wage. We envision some collaborative community projects that all teams will be involved in. Selected artists will work with diverse populations of Youth Apprentices with a broad range of artistic experiences to perform and exhibit works of art, develop community partnerships to provide real-world project experiences, and guide apprentices in the development of a professional portfolio. Curriculum proposals from artists of all disciplines will be considered, including but not limited to: theater, music and/or vocal performance, dance, filmmaking, recording arts, video game/web design, visual arts (all forms), architecture/design, culinary arts, and poetry/literary arts.

**Artists will be paid \$35 per hour and will work approximately 140 hours totaling \$5,040. You will be an independent contractor of Young Audiences from June 2020 - August 2020.**

**A total of two teaching artists will be selected. Preference will be given to Teaching Artists who are available Monday-Thursday from 9AM-3:30 PM.**

### **Where and when will ArtWorks take place?**

ArtWorks will take place in the Downtown Library but additional sites for project work may be considered;

- Summer 2020: July 6, 2020 – August 13, 2020 Monday, Tuesday, Wednesday & Thursday 9:00 AM - 3:30 PM

*ArtWorks is made possible by private and public support including support from Buffalo & Erie County Public Library, City of Buffalo and Buffalo City Council members, AmeriCorps VISTA, Erie County, and United Way of Buffalo & Erie County.*

ArtWorks Master Teaching Artists may be required to assist in the following aspects of program planning; such as: interviews, registration of Youth Apprentices, orientation, curriculum planning, and program reflection at the end of each session. The ArtWorks program will run for a total of 6 weeks in the Summer, culminating in a celebration in August.

## **What is the role of the Teaching Artist?**

### **Teaching artists will:**

1. Participate in collaborative planning and preparation in May and June (up to 10 hours) with the ArtWorks team.
2. Complete initial proposals, weekly work-plans, and participate in planning sessions to create an arts-based job-training curriculum to reflect the outcomes of the program including: workforce skills, artistic/personal development, and post-secondary preparedness.
3. Create a project that allows apprentices to develop 21<sup>st</sup> Century skills such as critical thinking, problem solving, time management, and professional communication
4. Guide apprentices to document work and create professional portfolios and resumes.
5. Conduct and complete assessments, evaluations, and interviews of apprentices.
6. Mentor 10 Youth Apprentices, create a supportive environment for collaboration and development of a diverse peer network.
7. Plan and implement a culminating exhibit or performance and provide feedback within 2 weeks on performance of each apprentice.
8. Keep apprentices engaged, focused, and productive during the workday.

## **How to apply**

### **Prospective ArtWorks Master Teaching Artists must submit:**

1. Current Resume
2. Personal work samples: photos, videos, CDs, or other documentation
3. Letter of intent/cover letter
4. Curriculum Proposal

Please note: In order for Young Audiences to adequately evaluate a teaching artist for consideration, all requested materials and information must be received prior to the deadline. An interview and professional references will be required for finalists. After acceptance, all artists will meet with ArtWorks staff to discuss a

program theme, determine logistic and budget needs, and develop appropriate project plans.

**Application materials must be received no later than 4:00 pm on Friday, May 22, 2020.**

### **How curriculum proposals are evaluated:**

ArtWorks Master Teaching Artist curriculum proposals are evaluated according to the criteria below, based upon the needs of the program.

#### **Project Qualifications:**

- Integration of work-readiness skills and post-secondary preparedness
- Challenging to student's personal and artistic growth
- Clarity, purpose, rigor, innovation, and focus within an arts discipline
- Ability to support and create an impact in the local community
- Reflection of real-world work experiences
- Unity and completeness of application, including a clearly itemized budget

#### **Master Teaching Artist Qualifications:**

- Experience and ability to work collaboratively with professional staff, fellow artists and youth
- Demonstrated work ethic and professionalism to serve as a mentor and role model
- Previous experience teaching and/or working with diverse populations of students ages 14-18
- Professional artistic training, background, and work demonstrated through work samples, photos, or other documentation
- Ability to organize, implement, and successfully complete projects in a learning and work environment

**Artist RFP Application – ArtWorks Summer 2020**  
**Due Friday, May 22, 2020 by 4:00 PM**

**Artist Information** (please print or type clearly)

Name: \_\_\_\_\_  
          **First**                          **Middle**                          **Last**

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Proposal Information** (please print or type clearly)

Curriculum Title: \_\_\_\_\_ Artistic Discipline: \_\_\_\_\_

Curriculum Summary: (100-150 words)

**Curriculum Proposal**

*Please submit a detailed description of your curriculum including:*

**1. Weekly Learning Goals:**

- Proposed lesson plans for each of the six weeks.
- How will your project address 21st century workforce skills and support post-secondary preparedness, including how an apprentice may pursue your art discipline or how the skills are transferable to other careers?
- How will students increase artistic skills and knowledge?
- What activities will be used to meet these goals?
- How will you assess whether or not your students have met the goals?

## **2. Finished products and final presentation:**

- How will you guide students to create professional portfolios and resumes? How will the finished art products be presented and/or sold (i.e. exhibit/performance)?

## **3. Community partners:**

- How will apprentices engage in at least one service, competitive, or commissioned project with your arts community connections/partners that provides them with a real-world work experience over the course of the program?

## **4. Project Details:**

- Attach an itemized budget of required supplies and equipment (less than \$250) for a cohort of ten youth. Include storage and special clean-up needs for your program. Describe and address any safety issues concerning your program.

## **5. Youth Management Experience:**

- How have you worked with diverse populations of youth, specifically in a small group setting with a broad range of artistic experience? What experience do you have as an employee supervisor?